

House Rules

Airport Paderborn - Lippstadt

content

0	Scope of application and general information	2
1	Emergency exits and escape routes	2
2	Order and safety	2
3	Activities subject to approval	3
4	Events such as meetings and demonstrations	3
5	Punishment of infringements	3

0 Scope and General Information

As an annex to the Airport User Regulations (FBO), the House Regulations for Paderborn-Lippstadt Airport represent the binding regulations for the use of all buildings and the publicly accessible outdoor area. It is valid for travellers and visitors, tenants and leaseholders as well as for all employees of Flughafen Paderborn/Lippstadt GmbH and external companies operating within the buildings.

The aim of the house rules is to point out binding rules of conduct to all persons staying within the area of application of these rules and to inform them about possible sanctions in the event of violations of the contents. Instructions from authorized personnel must be followed. In addition, if a building is evacuated, the instructions of the evacuation assistants must be followed without delay.

1 Emergency exits and escape routes

1. The marked emergency exits must be kept free without restriction.
2. It is not permitted to sit or lie on stairs or entrances or to deliver objects to these areas.
3. Unauthorised use of emergency exits, alarm-secured doors, alarm systems, emergency call facilities etc. is prohibited. Failure to do so may result in claims for damages.

2 Order and safety

1. It is not allowed to leave objects unattended. In the event of intentional or grossly negligent disregard, Flughafen Paderborn/Lippstadt GmbH reserves the right to charge for any necessary security measures.
2. Access to the non-public check-in area and the security area is not permitted without authorisation (valid boarding pass, electronic access authorisation).
3. The making of any picture, video or sound recordings of the safety devices is not permitted.
4. Open fires and the lighting of fireworks and candles are not permitted.
5. Persons in the area of application must behave politely towards each other at all times. Harassing other people and begging is prohibited.
6. Waste (including chewing gum and cigarette butts) must be disposed of in the appropriate containers. Searching through waste containers is not permitted.
7. The consumption of tobacco products and electronic cigarettes is prohibited in all buildings with the exception of designated smoking areas.
8. The trade and consumption of drugs and narcotics as well as excessive alcohol consumption are not permitted.
9. Loud playing of sound carriers and making music is not permitted.

10. The spraying, painting, labelling, smearing and damaging of surfaces, ceilings, walls and other property of Flughafen Paderborn/Lippstadt GmbH and its tenants is prohibited. The removal of impurities etc. can be charged to the polluter.
11. The use of bicycles, roller skates, inline skates, kickboards and skateboards is not permitted outside public transport areas. In addition, ball games in the area of application are not permitted.
12. Pets must be kept under permanent supervision. Wild animals and birds must not be fed.
13. Baggage carts may not be removed from the airport premises. After use, they must be returned to the designated parking areas.
14. Lost property must be returned immediately to the Lost & Found office at the airport terminal.

3 Actuations subject to approval

The following activities require the written permission of Flughafen Paderborn/Lippstadt GmbH:

1. Posting posters
2. The distribution of print products of all kinds
3. Carrying out surveys
4. Image, video and sound recordings for commercial purposes
5. Setting up information and sales stands
6. Any kind of distribution of goods and services

4 Events such as meetings and demonstrations

The right to hold meetings and demonstrations must be applied for from Flughafen Paderborn/Lippstadt GmbH, subject to prior official approval. The application must contain information on the subject of the event, contact details of the person responsible and binding details of the location and duration. Events are only permitted in areas in which neither the safety nor the functionality of airport operations is endangered.

5 Punishment of infringements

Flughafen Paderborn/Lippstadt GmbH may exercise its domestic authority in the event of violations of the house rules, if necessary prohibit the use of the premises, initiate criminal prosecution and assert claims for damages. Orders of the airport operator's employees and commissioned service providers to comply with the house rules must be followed.

Büren - Ahden, 10.11.2017

Airport Paderborn/Lippstadt GmbH